

HOPE HOSPICE, INC.
JOB DESCRIPTION

Part-Time / Non-Exempt

POSITION: **ON-CALL NURSE**

RESPONSIBILITIES

Responsible for providing skilled nursing, intervention, and supportive care to patients in the home setting for evening, night, weekend and holiday on-call duty in accordance with the HOPE HOSPICE Interdisciplinary Plan of Care for each patient.

REPORTS TO: Director of Patient Services

FUNCTIONS

Assume responsibility for evening, night, weekend and holiday on-call duty as scheduled and consistent with HOPE HOSPICE policies and procedures.

Initiate communication with attending physicians, other hospice staff members and other agencies as needed to coordinate optimal care and use of resources for the patient/family.

Assume primary responsibility for HOPE HOSPICE total census during assigned shift, including assessing, planning, implementing and evaluation phases of the nursing process.

Maintain regular communication with the Clinical Coordinator, Nursing Supervisors, attending physicians, and case managers concerning patient/family care needs and response to interventions.

Obtain data on physical, psychological, social and spiritual factors that may influence patient/family health status and incorporate that data into the plan of care.

Respond to medical or emotional crisis and/or death of patient and make home visit to provide direct care as appropriate. Provide appropriate support at time of death.

Maintain up-to-date patient records so that problems, goals and interventions are accurately and clearly stated and changes are reflected as they occur.

Documentation in the Electronic Medical Record System is completed within agency guidelines and to meet regulatory requirements.

Educate primary caregivers, volunteers, and employed caregivers to provide care for patients as indicated.

Meet regularly with hospice nursing staff to review problems or unique issues from on-call hours, share professional support, and exchange feedback aimed toward enhancing professional growth.

Attend Interdisciplinary Group meetings and facilitate discussion of issues from on-call hours for full staff discussion, consultation and evaluation.

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Participate in Hope Hospice's orientation and in-service training programs for professional staff.

Participate in agency's Performance Improvement (PI) program and community programs as requested, to promote professional growth and understanding of hospice care.

Demonstrate familiarity with policies of the agency and rules and regulations of State and Federal bodies which aid in determining policies.

Perform specific assignments as directed.

QUALIFICATIONS

Possess a current license to practice as a registered professional nurse in the State of California.

Preferably possess a B.S. degree in nursing with a P.H.N. certificate.

Minimum two years of varied work experience as a professional nurse with preferably one of the two years in either an acute, oncology, Home Health and/or Hospice setting.

Demonstrated ability to assess and respond to the needs of patients and families in varied settings.

Demonstrated skill in nursing practice, ability to cope with family emotional stress and tolerance of individual lifestyles.

Ability to turn, reposition, and assist patients to transfer and ambulate

Must be able to bend, stoop, push and pull

Must be able to lift a minimum of 25 pounds

Requires manual dexterity sufficient to provide hands-on care to the patient under variable conditions and settings

Must be able to operate standard office machines such as fax, telephone, etc.

Must have keyboarding and computer skills

Requires normal ranges of hearing and vision

Must be free of communicable diseases

Must be able to communicate clearly in English verbally and in writing

Demonstrated skill in nursing practice, ability to cope with family emotional stress and tolerance of individual lifestyles

Possess a valid California driver's license, valid auto insurance, and an automobile for field use